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Limited User Login & Home Page Overview





http://www.irepo.com/



To enter Limited User login information



Limited User Home Page



New Assignment Review





Upon Accept, the assignment is dispatched to the selected user, an update is recorded, and an email sent to the client. A Run Sheet is not available until the assignment is accepted.



Upon "Reject", the assignment is sent to a status of Reject/History. The "Search" feature can be used to review previously rejected assignments. An E-mail is sent to the client with the reason for the Reject action.



New Status Changes



The "New Status Changes" interface displays all "Closed", "Hold" and "Reactivate" updates. The Limited User is required to accept all status changes.

New Status Changes





Active Assignments

com	Active As	signment List (New/Active)			My Re-Pros Home	Help Logo
Assignment 😒	ID	Туре	Open Date	Debtor	City	Zip Code	Client	7
New Assignment	794158 In	voluntary Recovery	9/9/2008 4:5	#############	Cameron Park	95682-0131	Citi Online	
DE Express	794163 In	voluntary Recovery	9/9/2008 5:0	****	Ohio City	81293-1404	Citi Online	
Overview	794168 In	voluntary Recovery	9/9/2008 5:0	############	Inola	74036-5545	Citi Online	
Search Incomplete								

Assignment Overview





Assignments on Hold

🏉 iRepo Your Gateway to F	inance Companies! - Windows Internet Explorer	
limit https://web.re-pros.net/	Public/Login.aspx?TimeZone=7	- 🔒
Repo	Hold Assignment List My Re	-Pros Home Help <mark>Logout</mark>
Assignment (2) New Assignment DE Express Overview Search Incomplete	IDTypeOpen DateDebtorCityZip CodeClie793595Involuntary Recovery9/9/2008 12: ##################################	nt
Overdue Ass	nance Companies! - Windows Internet Explorer	
https://web.re-pros.net/l	Public/Login.aspx?TimeZone=7	- A
	Dverdue Assignment List (New/Active) My Re	-Pros Home Help Logout Refresh
Assignment (*) New Assignment DE Express Overview	ID Type Debtor Make Open Dt Days Clie 794163 Involuntary Recovery ########### 2003 DODGE 09/09/2008 17:00:17 3 Citi Onlin 794168 Involuntary Recovery ####################################	e e
 Search Incomplete 	This grid displays all assignments overdue for U	pdate.
he assignme	nt will automatically be removed from the grid once it is	s updated.
iRepo Your Gateway to F	inance Companies! - Windows Internet Explorer	
https://web.re-pros.net/	Public/Login.aspx?TimeZone=7	



The assignment will automatically be removed from the grid once it is updated.



Assignments Without Invoice

🏉 iRepo Your Gateway to F	inance Companies! - Windows Internet Explorer					
littps://web.re-pros.net/	Public/Login.aspx?TimeZone=7					- 🔒
Repo	Assignments Without Invoice				My Re-Pros Hom	e Help Logout esh
Assignment 🔕	This grid display	ys all as	signmer	its with no I	Invoice.	
DE Express Overview	793593 Involuntary Recov ##################################	Mesa	Recovered	09/09/2008	Citi Online	
 Search 	793596 Involuntary Recov ##################################	Queen Cree	Closed k Closed	09/25/2008	Citi Online Citi Online	
 Incomplete 	793598 Involuntary Recov ##################################	High Springs	Closed	09/09/2008	Citi Online	
Administration (*)	793599 Involuntary Recov ##################################	Kykotsmovi Buckeye	Recovered Closed	09/09/2008	Citi Online Citi Online	
 Paycard Serv Fee 	793608 Involuntary Recov ##################################	Phoenix	Recovered	09/09/2008	Citi Online	E
Roles	794148 Involuntary Recov ##################################	Sacramento	Closed	09/25/2008	Citi Online	
Reports 🕱	794146 v Assignments ca	n be re	viewed b	y clicking A	ssignmen	t Link.
Lot Inventory	794150 Involuntary Recov ##################################	Chino Valley	Recovered	09/25/2008	Citi Online	
 User Activity Recovered Asset 	794152 Voluntary Recovery ####################################	Battle Mtn	Closed	09/29/2008	Citi Online	
Report	794154 Involuntary Recov ##################################	Prescott	Closed	09/09/2008	Citi Online	
 Redeemed Asset Report 	794155 Voluntary Recovery ####################################	Phoenix	Recovered	09/26/2008	Citi Online	
Asset Delivery		<u>el 1 en</u>		00/00/0000	C'LO L	
Report						
he assignme	nt will automatically be	e remov	ed from	the arid or	nce it is Inv	oiced.
	,			<u> </u>		
Assets in Sto	orage					
🏉 iRepo Your Gateway to F	inance Companies! - V This grid dis	plays a	ll assigni	ments place	ed in Lot Ir	iventory
https://web.re-pros.net/	Public/Login.aspx?TimeZone=7					▼ 🔒
Repo	Assets In Storage				My Re-Pros Home	e Help Logout
Assignment A						

ID	Recovery Address Reco	overy Date Debtor	Asset	Client	Days
New Assignment 793593	4944 Bellmont Road Dowr 09/09	9/2008 ###########	2000 FORD FOCUS	Citi Online	21
DE Express <u>793599</u>	4944 Bellmont Road Dowr 09/09	9/2008 ###########	2003 PONTIAC BONN	IE Citi Online	21
Overview 793608	4944 Bellmont Road Dowr 09/09	9/2008 ###########	1966 CADILLAC COL	IF Citi Online	21
Search 794150	4944 Bellmont Road Dowr 09/2	5/2008 ###########	1989 CHEVROLET PI	C Citi Online	5
Administration (\$) Paycard Serv Fee Roles	-		umber of da	ays in stor	age.
Reports (\$	y Recovered ass	signments can	be placed ii	n Lot Invei	ntory.
Lot Inventory					
 Lot Inventory User Activity Recovered Asset Report Redeemed Asset Report 	An Asset Deliv to remove an a	very Report m assignment fr	ust be comp om this grid	leted	
Lot Inventory User Activity Recovered Asset Report Redeemed Asset Report Asset Delivery	An Asset Deliv to remove an a	very Report m assignment fr	ust be comp om this grid	leted	





Scheduling an Asset Redemption







Client Update Request





iRepo.com Assignment Layout

		H COM		
ummary lab				
IKepo - Windows Internet Explorer https://web.re-pros.net/AssignmentDetail.aspx?idi	ent=793596&olid=12039&aid=8fac6e7e-1b	81-4cf6-a1bf-624b2eda11c7&ocid=8698&dumn 🔻 🔒		
ssignment Detail 793596 - Status is Closed	Send to Histor	Y Help		
Summary Adjuster Client Asset Debtor L	oan Updates Notes History Invoice	Attachments Create Invoice		
Debtor: Hor	me	Work	htor Information	
DOB:				
Client Reg Citi Online 7958 S Chester St Centennial, CO 80112-3426 (303) 648-7112	presentative i Rep * o@re-pros.com	Legal owner: Recovery type: Involuntary Recovery		
Acct #: #################################	vment amt: \$101.67 st due bal: \$248.55	Past due date: Days past due:	/ment Information	n
Recovery co: ABC Recovery Rec Downers Grove Dis Ardiuster: Dave Smith Re	ceived: 9/9/2008 12:06:33 AM patched: 9/9/2008 3:57:33 PM covered:	Status: Closed Stor. status: Invoice amt: \$170.00		
ASSET: 1996 OLDSMOBILE CIERA VIN Color: Mo	«: del #:	Key codes:	sset Information	
LIDDATE L SOLT COM CO. CA				
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UPDATE + REQUIRE 1 UPDATE AWEEK This is your authorization to process for repose Done, but with errors on page. Client Information	https://web.re-pros.net/Assignmer Assignment Detail 793596 - St Summary Adjuster Client Asso Debtor: ####################################	tDetail.aspx?ident=793596&olid=12039&aid=8fac6e7e-1 tatus is Closed Send to Hist tatus is Closed Home ####################################	Ce Attachments C Work NA NA NA, NA Legal owner: Recovery type: Involuntary Recovery type: Covery Past due date: Days past due:	2dumn Create In
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UPDATE I REQUIRE 1 UPDATE AWEEK This is your authorization to process for repose Done, but with errors on page.	https://web.re-pros.net/Assignmer Assignment Detail 793596 - St Summary Adjuster Client Asso Debtor: ####################################	tDetail.aspx?ident=793596&olid=12039&aid=8fac6e7e-1 tatus is Closed Send to Hist tatus is Closed Send to Hist title Debtor Loan Updates Notes History Invoi ## Home ####################################	Ib81-4cf6-a1bf-624b2eda11c7&ocid=86988 ory ce Attachments (Work N/A NA, NA NA, NA Legal owner: Recovery type: Involuntary Recovery Past due date: Days past due: Status: Status: Status: Invoice amt: \$170.00	Create In
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Asset Tab







Loan Tab

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Assignment Detail 793596 - Status is Closed Send to History Help	
Summary Adjuster Client Asset Debtor Loan Updates Notes History Invoice Attachments Create Invoice	
Loan Information	
Past due date:	
Past due balance: \$248.55 Loan balance: \$ LOan Information	
Days past due: 0 Loan number:	
Payment amount: \$101.67	
Special instructions	
Dealer Purchased From : Comments: NO POE INFO AVAIL.	
THANK YOU. CITI BRANCH ACCOUNT. UPDATE :@CITI.COM OR CALL EXT67256	
This is your authorization to process for repossession the above-described	
certain Repossession Agreement between Assignee and CitiFinancial Branch Network or any of its affiliates agents or subsidiaries.	
Recommended By Branch: 2 Request Date: 9/03/08 Ordered By: HW91653 Order Date 9/03/08	
The attached Condition Report must be faxed to 1-800-573-9913 within 24 hours of repossession.	
All written and verbal updates must be communicated per phone and fax numbers at	
Save Cancel	
	I Indates Tab
	opuates lab
🭎 iRepo - Windows Internet Explorer	
https://web.re-pros.net/AssignmentDetail.aspx?ident=793595&olid=12039&aid=010d03e1-88ff-43ec-9703-03c	12df09d4aa&ocid=8698&dumn 👻 🔒
Assignment Detail 793595 - Status is Hold	Help
Done Summary Adjuster Client Asset Debtor Loan Updates Notes History Invoice Attachments	Create Update
Display: Display All 🗸	View
Add New Update	
Date Item Update	User
09-10-2008 12:19 Av Assignment Update AAA Towing and Towing and Towin	ABC Repo
09-09-2008 09:22 PM Assignment Update update requested complete	ABC Repo
09-09-2008 04:32 PM The assignment status has change This is a Hold test from CitiRep 09-09-2008 04:07 PM Assignment Accepted Assignment Has Been Accepted	Client Rep
09-09-2008 12:06 AM DispatchNate This assignment was created using	
	• II
Click either button to create	2
a new update	
	-
Double click here to open the	
"Update Edit Interface"	
Done 😜 Internet Protected Mode	: Off 🔍 100% 👻
Limited User Training Manual	





History Tab



REP.	
Image: State of the state	
Assignment Detail 793596 - Status is Closed Send to History Help	1
Summary Adjuster Client Asset Debtor Loan Updates Notes History Invoice Attachments Create Invoice	
Invoice To Invoice Amount Approved Date Submitted By Approved By Citi Online 793596 - 1 \$170.00 09/2\$/2008 23:53:12 MBSi Admin MBSi Admin	1. Select Invoice Service Fee.
Bill to Company: Citi Online v Bill to Company Location: Citi Online v Submitted: Not Submitted Approved: Not Approved Note: Start Invoice v Gancel Invoice	2. Click "Save Line Item".
Service Fee: Qty: Standard Fee: Adjusted Fee Authorized by: Authorization Date:	3. Invoice Service Fee is entered after "Save Line Item" is clicked.
Service QTY Std., Fee Adj. Fee Extended Authorization Auth. Date Note Involuntary Repossession 1 \$170.00 \$170.00 \$100.00	4. Click "Approve Invoice" when all Invoice Service Fees are added
↓ See The set of the	
Attachment Tab	_
🥔 iRepo - Windows Internet Explorer	
https://web.re-pros.net/AssignmentDetail.aspx?ocid=8698&olid=12039&aid=8fac6e7e-1b81-4cf6-a1bf-624b2ed	a11c7&ident=793596&dumn 🔻 🔒
Assignment Detail 793596 - Status is Closed Send to History	Help
Summary Adjuster Client Asset Debtor Loan Updates Notes History Invoice Attachments Type Name Date Updated By Assignment EMAIL 158340793 I00 9/9/2008 12:06:36 AM OCRinsert	Create Invoice
Click the attachment link to access Original Assignment order.	
Limited User Training Manual	23



Assignment Statuses



24











Assignments in the "Lot Inventory" Status (continue)





Forms & Reports



Asset Recovery Form Important to the provide the	
Asset Recovery Form	
Required info: "Recovered By" Asset Recovery Recovery Recovery Recovery Data/Line: Asset Recovery Type: Introductations Asset: 2001/EEP GRAND CHER Model #: State: Columnation: Tow Daily Used State: Address Line 1: Clear: Address Line 2: Required info: Required info: Required info: Required info: Model #:	Asset Recovery Form
A Accel Recovery - Window Internet Experies Intpa://web.re-pros.net/AsselRecorery form asp/aid=7bb716b1e-53fe-4330-649e-71.6b048d98080cid=20398.avid=28asid=30 = 3 Asset Recovery Recovery Date/Time: Required info: Recovery Type: involuntary Recovery Recovery Company: ABC Recovery Ide the drop down list. Company: State: Recovery Note: Recovery Note:	Required info: "Recovered By"
Assignment: 794138 Recovery Type: Involuntary Recovery Dete/Time: Recurred By: Recovery Company: ABC Recovery Recovery Address: Address Line 1: Recovery Address: Recovery Natices Recovery Na	Asset Recovery - Windows Internet Explorer
Assignment: 794158 Recovery Recovery Recovery Recovery Recovery Recovery Company: ABC Recovery Note: Storage Locts must be added to the database in order to popu- late the drop down list. Country: Recovery Address: Address Line 1: Recovery Address: Address Line 1: Recovery Natices: Recovery Nati	Inttps://web.re-pros.net/AssetrecoveryPorm.aspx:aid=7bb/18db-oste-4530-a49e-71abbd8dbf96&ccid=8096&clid=12039&arid=&assid=95 ▼ □
Recovered By: Recovery Type: Involuntary Recovery "Rec. Date/Time" Recovery Company: ABC Recovery Client: Cli Online Asset: 201 JEEP GRAND CHER Model #: Serial #: Required info: "Storage Location" Note: Required info: Note: Storage Location" Note: State: Odometer Type: Iate the drop down list. Country: Mileage: Property la Vehicle: Storage Location: Address Line 1: Clip: State: Property la Vehicle: Note: Address Line 2: Required info: "Rec. Address" Address Line 2: Zipcode: Centry: Wileage: Recovery Address: Address Line 2: Required info: "Rec. Address" Centry: <	Asset Recovery Recovery Date/Time:
Recovery Company: ABC Recovery Client: Cit Online Asset: 2001 JEEP GRAND CHER Note: Storage Lots must be added to the database in order to popu- late the drop down list. Color: Tab Expiration: Country: Recovery Note: Storage Location: Address Line 1: City: State: Address Line 2: Required info: "Rec. Address" Address Line 2: Required info: "Rec. Address" Recovery Note: Recovery Note: Required info: "Police Agency" Created By: Created By: Created By: Click "OK" to save the Asset Recovery Report	Recovered By: Recovery Type: Involuntary Recovery "Rec. Date/Time"
Asse: 201 IEEP GRAND CHER Melt # Serial # Required info: "Storage Location" Note: Storage Lots must be added to the database in order to popu- late the drop down list. Color: Tal Pspiration: Country: Mileage: Mileage Storage Location: Mileage: Property in Velicle: Note: Country: State: Country: Mileage: Property in Velicle: Note: Country: Required info: "Rec. Address" Agency: Phone: Required info: "Rec. Address" Agency: Phone: Required info: "Rec. Address" Recovery Note: Created By: State: Country: Created Mode Of Rec. Address Click "OK" to save the Asset Recovery Report	Recovery Company: ABC Recovery Client: Citi Online
Required info: "Storage Location" Required info: "Mileage" Note: Storage Lots must be added D CHER to the database in order to populate the drop down list. Country: Correct Tab Expiration: Country: Storage Location: Address Line 1: Address Line 1: City: Address Line 2: Required info: "Rec. Address" Agency: Phone: Required info: "Police Agency" Biswand View Created By: Cancel Created By: Cancel	Asset: 2001 JEEP GRAND CHER Model #: Serial #:
to the database in order to popu- late the drop down list. Color: Storage Location: Mileage: Property In Vehicle: No Utdowns Recovery Address: Address Line 1: City: State: Address Line 2: Required info: "Rec. Address" Address: Recovery Note: Required info: "Police Agency" Created By: Created By: Created By: Created By: Created By: Cit	V Required info: "Storage Location" V Note: Storage Lots must be added D CHER Keys: Runs: Required info: "Mileage"
Color: Tab Expiration: Country: Wileage: Storage Location: Address Line 1: City: State: Address Line 2: Required info: "Rec. Address" Country: Agency: Phone: Required info: "Rec. Address" Agency: Phone: Required info: "Rec. Address" Recovery Note: Save and View OK Created By: Internet Protected Mode: Of @ 100% + Click "OK" to save the Asset Recovery Report Report	s to the database in order to popu-
Storage Location: Address Line 1: Tow Dolly Used Property In Yehicle: Recovery Address: Address Line 1: City: State: Agency: Phone: Required info: "Rec. Address" Agency Note: Required info: "Police Agency" Required info: "Police Agency" Save and View OK Created By: Save and View OK Created By: Internet Protected Mode Off \$100% Click "OK" to save the Asset Recovery Report Report	Color: Tab Expiration: Country: Mileage:
Sourge counton: Address Line 1: City: State: Agency: Address Line 2: Zipcode: County: Agency: Phone: Required info: "Rec. Address" Agency Note: Delivery Instructions: Created By: Created By: Save and View Cancel Created By: Internet Protected Mode: Of @ 100% • Click "OK" to save the Asset Recovery Report Report	Property In Vehicle:
Recovery Address: Address Line 1: City: State: Agency: Address Line 2: Zipcode: County: Agency: Phone: Required info: "Rec. Address" Recovery Note: Delivery Instructions: Required info: "Police Agency" Save and View OK Created By: Save and View OK Cancel Created By: Save and View OK Cancel Click "OK" to save the Asset Recovery Report Report Report	Tow Dolly Used One
Address Line 2: Agency: Agency: Agency Note: Recovery Note: Created By: Created By: Creat	Recovery Address: Address Line 1: City: State:
Agency: Agency Note: Required info: "Police Agency" Created By: Created By: Created By: Created Mode: Of Click "OK" to save the Asset Recovery Report	Address Line 2: Zipcode: County: Required info: "Rec Address"
Required info: "Police Agency" Created By: Created By: Created Mode: Off Click "OK" to save the Asset Recovery Report	Agency: Phone:
Required info: "Police Agency" Created By: Save and View OK Cancel Internet Protected Mode: Off Click "OK" to save the Asset Recovery Report	
Created By: © Internet Protected Mode: Off Click "OK" to save the Asset Recovery Report	Recovery Note: Delivery Instructions:
Created By: Created By: Created By: Click "OK" to save the Asset Recovery Report	The quire diffice rigeries
€ Internet Protected Mode: Off Click "OK" to save the Asset Recovery Report	Created By: OK Cancel
Click "OK" to save the Asset Recovery Report	Signature (Signature State St
the Asset Recovery Report	Click "OK" to save
Report	the Asset Recovery
	Report
Limited User Training Manual 31	Limited User Training Manual 31







Personal Property Report

Repo - Windows Internet Explorer		
https://web.re-pros.net/AssignmentDetail.aspx?o	cid=8698&colid=12039&aid=7bb718db-63fe-4330-a49e-71	la6bd8d8f98&ident=794158&dum ▼ 🔒
Signment Detall 794158 - Status is Recov	Asset Recovery	Help
Debtor: ####################################	Condition Report Condition Report Asset Delivery ####################################	N GIVEN NO
Client Re Citi Online Ci 7958 S Chester St Centennial, CO 80112-3426 (303) 649-7112	apresentative Legal own tit Rep fo@re-pros.com Recovery	and complete the PP Form.
Acct #: ########## Pa Acct bal: \$12,664.93 Pa	ayment amt: \$302.94 Past due ast due bal: \$3,731.23 Days past	date: 08/27/2007 t due:
Recovery co: ABC Recovery Re Downers Grove Di: Adjuster: Dave Smith Re	eceived: 9/9/2008 4:59:42 PM Status: spatched: 9/9/2008 9:34:26 PM Stor. statu ecovered: 10/2/2008 7:00:00 AM Invoice ar	Recovered us: mt: \$0.00
color: 21 21 Personal Property - Window	ws Internet Explorer	
Peciai Instructi Pealer Purchass THOMPSONS AI ake Reposses: Jomments: BAI 667 his is your aut	Client: Citi Online Citi Online Grove Account #:	Date and Time: 10/2/2008 9:13:37 PM GMT Debtor: ####################################
2001 JEEP GRAND CI	Personal Prop	Note: The Personal Property Report
Asset VIN: ######### Property Status: Not Process	#####	Sel kem ▲ Qty ▼ Description
Total Containers: Container Loc. Not Processed	✓ Not Processed	Jumper Cables 0 Eyewear 0 Cell Phone 0
Stored Returned Disposed None	Stored Returned Disposed None	Toys 0 Clothing 0 Car Seat 0 Misc Papers 0
Not Processed	Not Processed	Keys 0
If the asset has no F operty, select "None operty Status" drop e Personal Property be auto-comple	Personal "from the down and report will eted.	Personal Property information, e "Property Status" to "Stored". Date and Time: Delete Save and View OK
Done		Internet Protected Mode: Off











